

Your Partner in the Planning.

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## REHEARSAL DINNER PARTY **SEATING TABLES** □ Rectangular □ Round □ Cocktail ☐ Children's **CHAIRS** □ Samsonite Folding □ Garden Folding ☐ Chivari ☐ Children's LINENS □ Tablecloths □ Overlays □ Chair Covers □ Napkins **CHINA** □ Bread Plate □ Dinner Plate □ Dessert Plate □ Salad Plate □ Bowl □ Cup and Saucer □ Beverage Glasses **FLATWARE** □ Salad Fork □ Dinner Fork □ Dinner Knife □ Teaspoon □ Butter Knife □ Serving □ Soup Spoon **BANQUET EQUIPMENT** □ Chafers □ Coffee Maker □ Punch Bowl □ Sugar Caddy □ Trays □ Carving Station ☐ Table Number and Stand ☐ Crystal Salt/Pepper Shakers **BAR SERVICE TABLES** ☐ Bar Table □ Portable Bar □ Bar Stools □ Cocktail **LINENS** □ Tablecloths □ Skirting □ Napkins **BARWARE** □ All Purpose Goblet/Beverage □ Beer/Mug/Pilsner ☐ Champagne Flute □ Hi Ball □ Punch Cup ☐ Red/White Wine ☐ Margarita □ Carafe ☐ Martini SERVICE EQUIPMENT □ Ice Chests/Scoops □ Passing Trays □Pitchers □ Trash Cans □ Punch Bowls/Ladles □ Frozen Drink Machine **FOOD SERVICE** SERVICE EQUIPMENT □ Waiter's Tray/Stand □ Plate Covers □ Prep Tables □ Pitchers □ Coffee Service □ Trash Cans ☐ Cooking Equipment □ Warming Oven, Fryer Stove **AUDIO VISUAL** ☐ Microphone –Wired/Wireless/Lapel

☐ Speakers/Speaker Stands ☐ Screen

☐ Sound System

□ Projector

CEREMONY			
CEREMONY SEATING			
<ul><li>☐ Samsonite Folding</li><li>☐ Chivari</li></ul>	☐ Garden Folding☐ Children's		
CEREMONY DECORATION			
Assorted Candelabras - Brass, Black, Silver, White  Candelabras CandleInserts  Candelabra Lighters - Brass, Black, Silver  Columns  Kneeling Bench - Brass, Silver  Arch - Brass, Black, Natural Wood, Silver, White  Votive Candles  Lattice Dividers  Display Easel  Red Carpet		BA	
FRAME TENTS			
TENTS  Main Tent  Marquee/Covered Walkway  Catering Prep Tent		LIN	
ACCESORIES  Solid/Window Walls Pole Covers/Drapes Glass Double Doors	:	B <i>A</i>	
ELECTRICAL  Lighting Generators	☐ Heating/Air		
TENT ACTIVITIES  Dance Floor Head Table Stage	☐ Band Stage ☐ Cake Table	SE	
PROFESSIONAL SERVICES			
□ CAD Drawings □ Delivery & Pickup □ Setup and Breakdov □ Site Visit □ Expert Installation □ Experience Advice □ Permits □ Safety Features □ Tent Graphics	wn	BU D LIII SE	
WEDDING RECEPTION		CA	
SEATING			
TABLES  Rectangular Cocktail	☐ Round ☐ Children's		
CHAIRS  Samsonite Folding Chivari	☐ Garden Folding☐ Children's		
LINENS  □ Tablecloths □ Chair Covers	□ Overlays □ Napkins		
CHINA  Bread Plate	☐ Dinner Plate		

WEDDING RECEPT	TON (CONT)		
CHINA (cont)  Salad Plate Bowl Beverage Glasses	☐ Dessert Plate ☐ Cup and Saucer		
FLATWARE  Salad Fork  Dinner Knife  Butter Knife	☐ Dinner Fork☐ Teaspoon☐ Serving		
BANQUET EQUIPMENT    Fountain   Chafers   Crystal Salt/Pepper Shake			
<ul><li>☐ Punch Bowl</li><li>☐ Trays</li></ul>	<ul><li>☐ Sugar Caddy</li><li>☐ Carving Station</li></ul>		
BAR SERVICE			
TABLES  □ Bar Table	□ Portable Bar		
□ Cocktail	☐ Bar Stools		
LINENS ☐ Tablecloths ☐ Napkins	☐ Skirting		
BARWARE  □ All Purpose Goblet/Bevera			
☐ Beer/Mug/ Pilsner ☐ Hi Ball	☐ Champagne Flute☐ Punch Cup		
☐ Red/White Wine ☐ Martini	☐ Margarita		
SERVICE EQUIPMENT  lee Chests/Scoops Pitchers Punch Bowls/Ladles	☐ Passing Trays ☐ Trash Cans		
Frozen Drink Machine  FOOD SERVICE BUFFET STYLE			
BUFFET TABLES	IFFET STILE		
☐ Rectangular ☐ Round	☐ Square ☐ Serpentine		
LINEN  Tablecloths	☐ Skirting		
SERVING PIECES	<b>3</b>		
☐ Chafing Dishes ☐ Bowls	<ul><li>□ Trays</li><li>□ Utensils</li></ul>		
CAKE SERVICE			
☐ Silver Plateau ☐ Knife/Server	<ul><li>☐ Plates/Forks</li><li>☐ Waiter Trays</li></ul>		
☐ Coffee Service	□ Napkins		
AUDIO VISUAL			
<ul> <li>□ Karaoke Machine</li> <li>□ Spot Light Ball</li> <li>□ Microphone - Wired/Wire</li> <li>□ Speakers/Speaker Stands</li> <li>□ Projector</li> <li>□ Screen</li> <li>□ Sound System</li> <li>□ Unlighting</li> </ul>			
☐ Uplighting	© 2021 Rental Stop		
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